

# CHECKLIST FOR STP REGISTRATION

Training Site: ..... STP: .....

Full Name of student: .....Date: .....

No.	REQUIREMENT	Tick
1.	Certified photocopy of Grade 12 certificate or its equivalent.	
2.	Photocopy of medical degree (MBChB or its equivalent).	
3.	Photocopies of other academic and professional qualifications held (if any).	
4.	Photocopy of HPCZ Full registration licence.	
5.	Photocopy of valid practicing licence.	
6.	Photocopy of NRC or Passport (for foreigners)	
7.	Photocopy of a valid study permit (where applicable).	
8.	Two passport size photos.	
9.	Photocopy of acceptance letter to the STP.	
10.	Proof of sponsorship (or receipt of payment of fees for those self sponsored)	
11.	Medical certificate of fitness.	
12.	A 750 word motivation/ essay outlining why the candidate was joining the STP (all essays should be typed, using Arial or Times New Roman font style, font size 12, spacing 1.5).	
13.	An indication of a particular area of interest in ones field of study (e.g. arthroplasty for orthopaedics, or nephrology for internal medicine etc).	
14.	Duly filled in HPCZ indexing form.	
15.	Duly filled in STP registration form	

**NOTE:**

1. The completed checklist is to be attached to the inner aspect of each student's file to be kept by respective program STP coordinators at each training site.
2. For all photocopies produced, original documents must be produced on registration for inspection.

**Name of STP Coordinator:** .....

**Signature:** ..... **Date:** .....